



TMK-ARTROM S.A.

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J 28/9/1991; VAT No. RO 1510210/1992
Subscribed and Paid Share Capital: 291.587.538,34 lei

VOTING PROCEDURE BY MAIL

TMK-ARTROM's shareholders may also vote at the general meetings of the shareholders by mail, in accordance with the relevant legislation and the provisions of this procedure dedicated to those shareholders that chose to vote by mail.

1. The ballot forms for mail voting are made available upon request, at the company's headquarters located at 30 Draganesti Street, Slatina, Olt County, by post or by the company's website: www.tmk-artrom.eu.
2. The ballots shall be sent to the company's headquarters until the date set in the calling notice published in the Official Gazette.
3. The shareholders shall fill in the voting options in the ballot form by ticking an „X” in front of the voting option. We mention that the *F* letter from the ballot means *For*, the *Ag* stands for *Against* and the *Ab* means *Abstention*.
4. For the purpose of signatories' identification, the ballot forms submitted or sent by mail to the company's headquarters shall be accompanied by a copy of the identity card for individuals, or by documents certifying the quality of legal representative for the legal entities – e.g. a certificate issued by the Trade Registry or by other competent authority.
5. Individual shareholders will personally fill in the ballot form and will take full responsibility as shareholders.
6. The shareholders -legal entities shall have the ballot forms filled in by their legal representative which shall fill in the ballot form personally in accordance with the constitutive deed and/or the decisions of the general meeting. The signatory shall take full responsibility for its legal representative status. TMK-ARTROM S.A. is entitled to verify, if necessary, the legal representative status of the signatory.
7. The ballot forms shall be registered by company's operators and sent to the General Manager, which shall present them to the Secretary of the General Meeting of Shareholders in order to be registered. The Secretary of the General Meeting of Shareholders shall use the information provided by the ballot form and the documents attached in order to register the votes of the shareholders.